

Hi Richard,

Following the attached representation I sent you on **14th February 2018**, I can confirm that the following has so far been agreed/not agreed.

Agreed Conditions

- A CCTV system shall be installed and maintained in a good working order at the premises.
- CCTV recordings shall be kept for 31 days and shall be made available to the police or an authorised officer of Brent Council upon request.
- The CCTV system shall provide coverage of the customer entrance to the premises.
- The CCTV system shall be capable of obtaining clear facial recognition images of every person entering the premises.
- The CCTV images shall be kept in an easily downloadable format.
- Outside of the hours authorised for the sale of alcohol, all alcohol within the trading area is to be secured behind locked grills, locked screens or locked cabinet doors so as to prevent access to the alcohol by customers.

Additional Conditions Added by Agent and Accepted by Licensing Authority

- The only forms of identification which shall be acceptable for the purposes of identification shall be a valid passport, UK driving licence, any form of identification incorporating the PASS logo, military identification or any other form of identification from time to time approved by the Secretary of State
- No single cans or bottles of beer, lager or cider shall be sold at the premises save that this prohibition shall not apply to premium products described above.

Discrepancies in Conditions between Agent and Licensing Authority

Agent: An age verification scheme, such as Challenge 25, shall be implemented at the premises

Licensing Authority: Signage indicating the store operates a Challenge 25 policy shall be displayed at the point of sale.

Agent: All staff shall receive training in their responsibilities under the Licensing Act 2003.

Training documents shall be kept for each individual member of staff and made available for inspection by the Police or an authorised officer of Brent Council upon request.

All staff shall receive refresher training at least every 12 months

Licensing Authority: Any staff directly involved in selling alcohol for retail to consumers and staff who provide training including managers shall undergo regular training of the Licensing Act

2003 legislation (at least every 12 months). The training shall be documented and signed off by the DPS and the member of staff receiving the training. This training log shall be kept centrally and made available for inspection by police and relevant authorities upon request.

Agent: No beer, lager or cider with an ABV of 6% or above shall be sold at the premises save that this prohibition shall not apply to premium products such as craft or microbrewery products, speciality beer, lager or cider or products brewed to commemorate a local or national event.

Licensing Authority: No high strength beers, lagers and ciders above 6% ABV shall be stocked.

Agent: An incident log shall be kept at the premises (whether in written or electronic form) and made available for inspection upon request by the Police or an authorised officer of Brent Council.

The incident log shall record the following all alcohol related crime reported to the premises.

- Any complaints received in respect of the sale and consumption of alcohol.
- Any faults in the CCTV system.
- Any refusal for the sale of alcohol.
- Any visit by the relevant authority or emergency service in relation to the sale of alcohol.

Licensing Authority: An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any faults on CCTV
- (e) any refusal of the sale of alcohol
- (f) any visit by a relevant authority or emergency service.

Conditions not agreed by Agent which have been provided by Licensing Authority

A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises

A sign stating “No proof of age - No sale” shall be displayed at the point of sale.

Notices asking customers to leave quietly shall be conspicuously displayed at all exits.

If you can confirm all of the above, we will then be in a better position to deal with the remaining issues. I look forward to hearing from you as soon as possible.

Kind Regards

Susana Figueiredo
Licensing Enforcement Officer
Planning, Transportation & Licensing
Brent Council
